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***ABSTRACT FORM***

Abstract submission deadline: 19th May 2023

**<PRESENTING AUTHOR>**

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**PLEASE NOTE THAT THIS IS A TEMPLATE. YOU MAY SAVE YOUR FILE IN ANOTHER NAME IN WORD FORMAT USING TIMES NEW ROMAN FONT SIZE 10 & SINGLE LINE SPACING**

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| **Title:**  Is it difficult to write an abstract correctly?  **Authors:** (Capitalize the Surname, underline the presenter, list out all the people contributed)  CHAN Tai Man1, LEE Siu Man2, CHEUNG Chung Man3, WONG Ying Man4  **Institution(s):**  1Division of Neurosurgery, Department of Surgery, Prince of Wales Hospital, Hong Kong.  2Division of Neurosurgery, Department of Surgery, Queen Mary Hospital, Hong Kong.  3Department of Neurosurgery, Queen Elizabeth Hospital, Hong Kong.  4Department of Neurosurgery, Pamela Youde Nethersole Eastern Hospital, Hong Kong.  **Abstract:** (max 250 words, please check spelling and grammar)  ***Objective*:**  To investigate the mistakes in previous abstract submissions to the annual scientific meetings of the Hong Kong Neurosurgical Society.  ***Method:***  This was a ten-year retrospective review of the quality of the abstracts submitted in the annual scientific meetings of the Hong Kong Neurosurgical Society from 2006-2015.  ***Result:***  There were 10% of the submissions containing different types of errors e.g. typos, unaccepted abbreviations or incomplete information, in particular, names of the authors and affiliated institutions. Extra manpower was required to rectify these errors before they were deemed suitable for publishing. Those submissions without errors were statistically significantly related to the use of the sample abstract template (Chi-square test, p=0.03).  ***Conclusion:***  Usage of the sample abstract template can decrease making mistakes in abstract submissions. |

(123 words)